

Minutes of Full Council meeting of Hinderwell Parish Council & Burial Authority

5th August 2026, Staithes Memorial Village Hall.

2026:08-00: Those Present

Cllrs: Brooker, Dorgan, Jackson, Metcalfe, Kilpatrick, Smith, Wilson, Ellis,
Mrs G Glasby, Clerk and two members of the public

2026:08-01: To Allow Public Consultation

- A parishioner voiced their concern regarding vehicles coming down into the lower village at Staithes. There is understanding that holiday cottage users require access to load and unload their vehicles: however, there are too many instances of vehicles just driving down for no reason except to have a look, turning around and driving back up again. There is signage at the top of the bank stating no general access, but maybe something clearer or a matrix sign is required. The parishioner is concerned that vehicles are driving in the lower village too fast and should the speed limit be lowered to 20mph?
- A parishioner voiced their concern about the large amount of dog excrement in the village. There are bins provided but the problem continues and they wonder if there should be more signage erected.

2026:08-02: To Receive apologies for absence, and consider approval of reasons for absence.

The Council resolve to accept apologies from Cllr Buck, Cllr J Longster, Cllr I Longster and County Cllr D Chance.

2026:08-03: To Receive Declarations of Interest

The Clerk declared an interest in Agenda Item 8

2026:08-04: To approve the minutes of the Parish Council Meeting of 30th June 2026

The Council resolved to accept the minutes of the previous meeting as a true and accurate record

2026:08-5: To Receive a report from North Yorkshire Cllr, David Chance

None Received

2026:08-6: Matters arising from previous minutes

- **Lobster Pots Staithes Harbourside.** Cllr Smith reported that there were 15 pots with no identified ownership. Also, there are numerous unused pots that have been attached to harbourside railings as decoration. The unused pots should be removed. If no owner comes forward to claim the 15 pots the Parish Council will contact NYC and request that they are removed. As it is a working harbour, Cllr Smith will report this information to the harbour commission and report back. (Action, Cllr Smith)
- **Internet Banking Signatories.** The Chair, Cllr Brooker, confirmed that the Clerk is now set up to have visual access to the account and to print bank statements. Cllr Metcalfe reported that there is still difficulty in accessing the account but was working on a solution with HSBC.

FINANCE

2026:08-7: Financial Statement

- 7.1 The Council received and resolved to approve the monthly financial bank reconciliation statement for June 2026/ July 2026 with an amendment to the date which showed the wrong month.
- 7.2 The Council received and resolved to approve payments statement for August 2026 totaling **£2032.10**

The Clerk Left the Meeting

2026:08-8: Salaries, Clerk and Caretaker (Village and Cemetery) 2026/27

The Council received a report from the Chair.

The Council resolved to approve the proposed salaries for Clerk and Caretaker (Village and Cemetery) for financial year 2026/27.

The Clerk Returned to the Meeting

2026:08-9: Consider and Approve agreement (final version3) for The Cemetery from North Yorkshire Council.

The Chair, Cllr Brooker and Clerk reported that they had met with The Head of Bereavement Services to discuss the amendments requested by The Parish Council to the draft agreement (Version 1 and 2). The Council resolved to approve the signing of the agreement (Version 3). This will be reviewed on an annual basis. (Action, Chair / Clerk)

2026:08-10: Consider and approve reimbursement of volunteer costs for stubble path strimming. Cllr Smith, reported that a member of the Parish had undergone the strimming of the stubble path at Staithes. The Council resolved to approve the reimbursement of costs £20, to the parishioner. Cllr Smith, will thank the parishioner for his time and effort which has made the path accessible again. (Action, Chair/ Cllr Smith)

COMMUNITY

2026:08-11: To Consider Planning Applications Received:

- HP/2026/00297 – No objections

2026:08-12: Report on delay to asset transfer and responsibility as holding trustee for Hinderswell Village Hall: Cllr Ellis, on behalf of Hinderswell Village Hall Committee, reported that issues with the land registry had now been resolved and registration applied for. Once this has been agreed, then Registration as a Charitable Incorporated Organisation can be completed.

2026:08-13: Report on Joint Parish Forum Meeting. Chair, Cllr Brooker reported that the Joint Parish forum meeting had been very useful. There was a presentation on the replacement for the Village Caretaker Grant Scheme and information regarding the village improvement scheme and recommending setting up a Parish Asset Plan. To be added to the next agenda for further discussion (Action, Chair/Clerk)

2026:08-14: To consider and approve details of Remembrance Parade and services for 8th November 2026.

The Clerk reported that the road closure for Hinderwell had been applied for. A local parishioner had been approached to play the last post at Hinderwell.

The Council resolved that:

- The Clerk will order the poppy wreaths
- The Clerk will arrange for the hedge at Staithes memorial to be trimmed. (Action, Clerk)

2026:08-15: To Consider urgent parish maintenance that cannot be progressed via NYC website. Cllr Smith had been approached by a parishioner regarding trimming of the hedge at Staithes memorial. The Clerk is aware this needs doing and will action accordingly in the Autumn (Action, Clerk)

OTHER MATTERS

2026:08-16: To Consider any urgent correspondence received: - Chair, Cllr Brooker informed the meeting that Cllr Buck had tendered his resignation from the Council. Cllr Brooker will thank Cllr Buck for his service. The Clerk will advertise the vacancy. (Action, Chair/ Clerk)

2026:08-17: To Notify the Clerk of matters for inclusion on the agenda for the next meeting:

- **Asset plan for Hinderwell Parish** (Action, Chair, Clerk)

Date of Next Meeting:

Thursday 3rd September 2026, Full Council Meeting (**Hinderwell Old School**)

Meeting Closed at 20:05 hrs.

Moved By

Seconded by:

Resolved that the minutes of the Parish Council meeting held on 05.08.2026, having been circulated be taken as read, and approved by the Council.

Chair to sign: