

Minutes of Full Council meeting of Hinderwell Parish Council & Burial Authority

3rd June 2026, 18:45hr at Staithes Memorial Hall, Staithes.

2026:06-00: Those Present

Cllrs: Brooker, Buck, Jackson, Metcalfe, Kilpatrick, Dorgan, Wilson, Ellis, J Longster and I Longster
Mrs G Glasby, Clerk

2026:06-01: To Allow Public Consultation

None

2026:06-02: To Receive apologies for absence, and consider approval of reasons for absence.

The Council resolve to accept apologies from County Cllr D Chance and Cllr A Smith

2026:06-03: To Receive Declarations of Interest

None

2026:06-04: To approve the minutes of the Parish Council Meeting of 7th May 2026

The Council resolved to accept the minutes of the previous meeting as a true and accurate record.

2026:06-05: To Receive a report from North Yorkshire County Councillor David Chance

None Received

2026:06-6: Matters arising from previous minutes

- **Digitalisation of Cemetery Records.** The clerk reported that a sample of the scanned PDF of the old cemetery record had been sent to test the eligibility for AI scanning of the document into an excel format. Awaiting full results (**Action, Clerk**)
- **Draft agreement for Cemeteries and Closed Churchyards from NYC** The clerk reported that the original agreement was being amended to reflect the work carried out by the Parish council on behalf of NYC. Will bring to full council meeting when received.

FINANCE

2026:06-7: Financial Statement

- 7.1 The Council received and resolved to approve the monthly financial bank reconciliation statement for April 2026/ May 2026
- 7.2 The Council received and resolved to approve payments statement for June 2026 totaling **£1596.00**
- 7.3 The Chair reported that the bank is still actioning and approving the internet banking signatory identity checks.

- 7.4 The Council resolved to approve and sign the AGAR (annual Governance and Accountability Return) and financial statement.
- 7.5 The Council resolved to approve the Clerk as internet banking signatory to allow access to bank statements and make salary amendments only.

2026:06-8: Cemetery Fees. The council received a report from the clerk on the current fees for the cemetery and the increases in costs associated with burial. The council resolved to increase the fees from 1st July 2026. Clerk will cascade information to local undertakers and update the website.

COMMUNITY

2026:06-9: Electric Vehicle Charging Pilot. The Council resolved that they were unable to approve a request from a parishioner to be included into the Electric Vehicle Charging Pilot as they do not own or have responsibility for a suitable location.

2026:06-10: Asset transfer Hinderwell Village Hall. Cllr Ellis reported to the Council that Hinderwell Village Hall are still waiting for the Land registry to confirm removal of Hinderwell Parish Council as a trustee of Hinderwell Village Hall. All documents have been lodged with the Land Registry.

2026:06-11: Village Enhancement Meeting. Cllr Ellis reported that she attended the meeting but unfortunately, was the only person there. The meeting is to be rescheduled. The Village enhancement will be a project led initiative and funding will be available. The Clerk will write to them to ask for further information as it becomes available. **(Action, Clerk)**

2026:06-12: Land ownership of bank between cemetery and Rosedale Lane. Cllr Ellis informed the meeting that in 1932 the Parish owned the area of grass between the boundary of the cemetery and the road on the left-hand side going up Rosedale Lane as well as the cemetery too. This does not show on the current land registry. Ownership of the cemetery and associated land has changed so, a further approach to the Land registry to confirm ownership is required. **(Action, Clerk)**

2026:06-13: To Consider Planning application FL/2026/00141 – Approved

2026:06-14: To consider urgent parish maintenance items that cannot be progressed via NYCC website

- Cllr Dorgan reported that the curb stones between Hinderwell and Staithes are crumbling.
- Cllr Buck reported that the 2nd style along the back lane, Hinderwell is loose and unsafe.
- Cllr Kilpatrick reported that the rolling Cross footpath at Staithes is very overgrown and dangerous. It has been reported to NYMNP.
- Cllr I Longster reported that there are a large number of lobster / crab pots piled up on the Staith at Staithes. This is causing obstruction of the bins and encouraging vermin. Ownership of the pots is not known. Clerk will contact Cllr Smith to ask if the harbour commission can help with this. **(Action, Clerk)**

OTHER MATTERS

2026:06-15: To Consider any urgent correspondence received: None

2026:06-16: To Notify the Clerk of matters for inclusion on the agenda for the next meeting:

Date of Next Meeting:

Thursday 2nd July, 2026, Full Council Meeting (**Hinderwell Old School**)

Meeting Closed at 20:05 hrs.

Moved By

Seconded by:

Resolved that the minutes of the Parish Council meeting held on 03.06.2026 having been circulated be taken as read and approved by the Council.

Chair to sign: