

**Minutes of Annual and Full Council meeting of Hinderwell Parish Council &
Burial Authority
7th May 2026, 18:45hr at The Old School Hinderwell.**

2026:05-00: Those Present

Cllrs: Brooker, Buck, Jackson, Metcalfe, Kilpatrick, Dorgan, Smith, Wilson, Ellis, J Longster and 2 members of the public
Mrs G Glasby, Clerk

ANNUAL MEETING – ELECTION OF OFFICERS

Cllr Ian Walker has tendered his resignation from the Council. Cllr Smith thanked Cllr Walker for his exemplary service.

2026:04-01: Election of Chair, Hinderwell Parish Council

Cllr C Brooker was nominated by Cllr Smith, seconded by Cllr Jackson. The Council voted and resolved to appoint Cllr Brooker as Chair.

2026:05-02: Election of Vice Chair, Hinderwell Parish Council

Cllr A Smith was nominated by Cllr Brooker, seconded by Cllr Jackson. The council voted and resolved to appoint Cllr Smith as Vice Chair.

2026:05-03: Election of Officers to Finance Committee – 6 members

Cllr Brooker nominated Cllr Metcalfe to the finance committee to replace past Cllr Walker. Seconded by Cllr Buck. Cllrs Brooker, Ellis, Smith, I Longster and J Longster requested to continue on the finance committee. The council resolved to accept.

2026:05-04: Election of Chair to the Finance Committee, Hinderwell Parish Council

Cllr Ellis proposed that this should be done at the next finance committee meeting. Council resolved that the election will be at the next Finance Committee meeting.

FULL COUNCIL MEETING

2026:05-05: To Allow Public Consultation

A member of the public spoke about a pilot initiative to deliver electric vehicle charge points in rural locations. The Council will add this to the June agenda for further discussion.

2026:05-06: To Receive apologies for absence, and consider approval of reasons for absence.

The Council resolve to accept apologies from Cllr I Longster.

2026:05-07: To Receive Declarations of Interest

None

2026:05-08: To approve the minutes of the Parish Council Meeting of 9th April 2026

The Council resolved to accept the minutes of the previous meeting as a true and accurate record

2026:05-09: To Receive a report from North Yorkshire County Councillor David Chance

None Received

2026:05-10: Matters arising from previous minutes

- **Speeding vehicles in Staithes, Hinderwell High Street, Runswick Lane and Ellerby Lane.** The Clerk reported that this continues to be a reported problem. There has been a noticeable increase in the police speed awareness vans, but these continue to be outside the 30mph signs and do not cover Runswick Lane, Ellerby or Staithes. The council will highlight the problem on the Parish website and encourage all instances observed to be reported. (Action, Clerk)
- **Digitalisation of Cemetery Records.** The clerk reported that there had been a recommendation from another clerk colleague for a possible contact who could help with this. The clerk has been in touch and is awaiting further information. (Action, Clerk)
- **Lease Asset transfer Staithes Allotment.** The clerk reported that there has been no further information and will ask for a meeting.
- **Village Enhancement Pilot Scheme.** Cllr Brooker and Ellis reported that there will be a meeting at Northallerton on 20th May regarding this initiative. Cllr Ellis will attend.
- **Beach Clean Litter pickers.** The Clerk reported that these had been purchased and taken to the beach clean station. A box had also been given to the organiser from Runswick Bay, who will continue to monitor and fill as required. Cllr Smith reported that as Staithes beach is part of a working harbour it will not be possible to arrange for a similar initiative there.

FINANCE

2026:05-11: Financial Statement

- 11.1 The Council received and resolved to approve the monthly financial bank reconciliation statement for March 2026/ April 2026
- 11.2 The Council received and resolved to approve payments statement for May2026 totaling **£3232.04**

2026:05-12: To Consider and approve Increase in Grave digging costs

The council resolved to approve a request to increase grave digging costs to reflect rising costs associated with fuel, wages and machine maintenance.

2026:05-13: Draft Service agreement for cemeteries and closed churchyards from North Yorkshire Council. The clerk reported that this had been received from NYC to replace the model agreement. This agreement was very generic and not specific to work that the parish council undertakes on behalf of NYC. The clerk will write to the head of bereavements services at NYC to clarify the Parish Council's position and request that a work specific agreement is drafted. (Action, Clerk)

COMMUNITY

2026:05-14: Annual Parish Meeting 2026. The Clerk reported that the Annual Parish meeting had been arranged for 21st May 2026 at Hinderwell. A Guest speaker from the Dark Skies Initiative at NYMNPA has been confirmed and all community groups invited.

2026:05-15: To Consider Planning Applications Received: None Received

2026:05-16: To consider urgent parish maintenance items that cannot be progressed via NYCC website - Cllr Ellis informed the meeting that in 1932 the Parish owned the area of grass between the boundary of the cemetery and the road on the left-hand side going up Rosedale lane but this does not show on the current land registry. Current information will need to be accessed and presented to council (lead, Cllr Ellis)

OTHER MATTERS

2026:05-16: To Consider any Urgent correspondence received: The clerk reported that the council were copied into correspondence from a parishioner regarding the section of grass around the lobster statue in Staithes and its upkeep which is now the responsibility of National Parks. The parishioner is unhappy that the National Park have decided to allow the area to grow wild. This is outside the remit of the Parish council as the lease for maintenance is between National Parks and NYC. (Action, Clerk)

2026:05-17: To Notify the Clerk of matters for inclusion on the agenda for the next meeting:

Date of Next Meeting:

Wednesday 3rd June 2026, Full Council Meeting (**Staithes Memorial Village Hall**)

Meeting Closed at 19:55 hrs.

Moved By

Seconded by:

Resolved that the minutes of the Parish Council meeting held on 07.05.2026, having been circulated be taken as read and approved by the Council.

Chairman to sign: