

# **Minutes of a meeting of Hinderwell Parish Council & Burial Authority**

## **3rd July 2025, 18:45hr at St Hilda's Old School, Hinderwell**

### **2025:07-00 Those Present**

Cllr I Walker, Chair. Cllrs: Brooker, Jackson, J Longster, Kilpatrick, Dorgan, Smith, Metcalfe, Wilson, Ellis, Buck and two members of the public.

Mrs G Glasby Clerk

### **2025:07-01 To allow Public Consultation**

**01.1 Mr C spoke about concerns regarding the attempts by Broadacre housing to address the flooding issue at their social housing in Runswick Bay. He brought documentation and photographs to the meeting. He is concerned that they are moving the problem further down onto Ellerby Lane. The Chair requested that he forwards the information to the Clerk and this will be circulated to all councilors and agendered for the August meeting.**

**01.2 Mr M – spoke about his concerns regarding the same issue.**

### **2025:07-02 To receive apologies for absence and approve reasons for absence**

County Cllr, D Chance. Cllr I Longster.

The Chair: Welcomed back Cllr Buck. Cllr Buck rescinded his resignation and as there had been no interest in the vacant post advertised on social media, and it had only been two weeks since his resignation declaration, Cllrs were happy for him to return as Councillor for Hinderwell Ward.

### **Proposed Cllr Walker / Seconded Cllr Jackson**

### **2025:07-03 Declarations of interest**

None.

### **2025:06-04 Minutes of previous meeting**

The minutes of the May 2025 meeting of the Council were accepted as a true record with the following amendments:

Matters arising

2025:06.1 Playpark private inspection - Sent to Cllr Kilpatrick (not Cllr J Longster)

2025:06.08 Staithes Play park - Cllr Kilpatrick gave the report (Not Cllr J Longster)

2025:06.09 Parish Housing survey - Cllr J Longster abstained. (Not Cllr J Kilpatrick)

### **Proposed Cllr Dorgan / Seconded Cllr Jackson**

**Voted: All in favour**

### **2025:07-05 Report from North Yorkshire County Councillor, David Chance**

Cllr Chance sent apologies: No report received to read out.

## 2025:07-06 Matters arising from previous minutes

- 06.1 Asset Transfer Staithes Allotment – The Chair reported that he had a confirmed meeting on Friday 4<sup>th</sup> July with Kate Dawson from NYCC. He will report further at the next meeting
- 06.2 Cemetery Fees – The Clerk reported that comparison with Scarborough borough and Redcar and Cleveland Fees showed very little difference to Hinderwell Cemetery charges. The council resolved to keep the Fees as they are and look again in 6 months to consider increasing the out of Parish burial charge.  
**Proposed Cllr Walker / Seconded Cllr Brooker**  
**Voted: All in favour**
- 06.3 To update Parish Website and Email address: No amendment suggestions had been received from Councillors by the clerk. The Chair requested that if there were any suggestions, to email the clerk and she can arrange a meeting with the current Webb designer to get a quote for any changes. If it is not included in the yearly fee then quotes will be procured from other designers too.
- 06.4 Housing Needs Survey: The Clerk reported that the Housing Enabler from NYCC had confirmed that the survey will go live on 15<sup>th</sup> September 2025, and close on 12<sup>th</sup> October 2025. The paper survey and covering letter will be posted to every household in the parish during week commencing 8<sup>th</sup> September 2025. Posters to publicise the survey will be sent out to add to the parish notice boards, and a request for a PDF version for our social media and website has been made.
- 06.5 Letter to MP Alison Hulme, Re Withdrawal of School Bus Service: The Chair reported that the letter had been emailed to Alison Hulme, with copies to C Cllr, David Chance and Chief Executive NYCC, Richard Flinton. No response received at time of meeting.
- 06.6 Cemetery Skip Hinderwell: The Chair and Clerk are meeting with grave digger at the cemetery next week and will report at next meeting.
- 06.7 To Consider request to alternate parish meeting between Staithes and Hinderwell: Cllr Dorgan requested that the Council consider alternating monthly meetings between Hinderwell and Staithes. The council discussed this and resolved to change the schedule and alternate month meeting day. Meetings can only be on Wednesdays in Staithes due to hall diary.  
**Action:** The Clerk will make the hall bookings.  
**Proposed Cllr Dorgan / Seconded Cllr Wilson**  
**Voted: All in favour**
- 06.8 Runswick Bay Turning Circle Yellow Lines: Cllr Metcalfe confirmed that she had reported the issue to NYCC Highways. As yet the lines have still not been reinstated.
- 06.9 Vintage Lights at Robin Hoods Bay: The Clerk confirmed that the lights were available to view at Robinhoods Bay. The Clerk will cascade information to all Cllrs. A date will be set to view the lights. Cllr Willson and Metcalfe will attend with the Clerk and a member of public from Runswick Bay.
- 06.10 Rolling Cross Footpath, Staithes: The Clerk had reported this to National Trust but had not received a reply. Cllr Ellis, stated that it was the responsibility of NYMNPA and not National Trust. **Action:** Cllr Ellis will contact person who has previously cut the grass on the path and find out who is doing it now.

- 06.11 Stone work on Boundary bridge at Dalehouse: The Chair and Cllr Smith reported that they had been to the bridge and photographed the boundary stone. As it is on the Boundary the stone on the Easington side will not be the responsibility of Hinderwell Parish Council. Unfortunately, the stone on our parish side is completely worn with no lettering visible.  
**Action:** The Clerk will contact Loftus Parish Council to discuss the issue.

### **2025:06-07 Financial Statement**

- 07.1 The Council received and resolved to approve the monthly financial statement for July 2025  
**Proposed Cllr Walker / Seconded Cllr Brooker**  
**Voted: All in favour**
- 07.2 The Council received and resolved to approve payments totaling £4872.19  
**Proposed Cllr Walker / Seconded Cllr Jackson**  
**Voted: All in favour**
- 07.3 **Update on Termination of Onecom services** – The Clerk reported that there had been no reply to the email sent last month.
- 07.4 **Update on Internet banking and signatory mandate.** The Chair reported that everything is now in place to proceed with internet banking. The Chair has set up the payments and once Cllr Brooker receives the pin they can jointly authorise payments. The Clerk has kept payees informed of progress as there has been a delay to the usual payment schedule.

**2025:07-08 To Receive an update on Staithes Play Park** - Cllr J Kilpatrick reported that there was nothing to update at this time. The Chair invited Cllr Kilpatrick to attend the meeting on Friday with Kate Dawson From NYCC, who is in charge of allotments and Play areas.

**2025:07-09 To Consider and Discuss information from Mulgrave Estate regarding Section 106 documentation and beach chalets at Runswick Bay.** – The Clerk sent all documents to Cllrs before the meeting. The Chair reported that he had spoken to Hilary Saunders, Development Management Team Leader at North Yorkshire Moors National Park Association. She was surprised that Mulgrave estates had contacted the Parish Council with this matter as the 106 documentation was specifically a planning document between the estate and NYMNP only. There would be no input required from the parish council. **Action:** The Clerk will contact Mulgrave Estate to appraise them of the situation and close the matter.

### **2025:07-10 Parish Maintenance**

- 10.01: Cllr Ellis reported that the Guttering downpipe at Hinderwell Bus shelter needs replacing.
- 10:02 Cllr Dorgan has reported a street light out on Seton Close to Highways.
- 10:03 Cllr Longster reported that there is still an ongoing issue regarding the roadworks and temporary traffic lights at Staithes. Cllr Walker will contact highways again for an update and upload any reply to Hinderwell Parish Council Facebook page.
- 10.04: Cllr Wilson reported an issue with the white lines outside Cod and Lobster in Staithes. She will take pictures of the issue for clarification and to send in to report.

10.05: Cllr Jackson reported that the gutters and pavements are becoming overgrown with vegetation. The Clerk had emailed highways last month to request it is sprayed. Cllr Dorgan reported that he had seen them spraying between Hinderwell and Staithes. To see if this is also done in Hinderwell and report again if not.

10.06: Cllr Ellis asked if the current caretaker used the shed sited in the Old School Carpark. **Action:** The Clerk will find out and report back.

### **2025:07-11 To Consider any Urgent correspondence received**

11.1: The Clerk has received a planning application after the agenda had been set. Cllr Smith requested that the clerk contacts NYMNPA to confirm that the council cannot consider this until it has been added to an agenda for discussion at the next meeting. **Action:** Clerk

11.2: The Chair had received information to confirm that a grant was available to help restore the original Level Crossing gate recovered from the old railway at Hinderwell. There was a specific timescale to accept this grant and it would expire before the next meeting of the council. A request was made to vote on the Council covering the initial expense of the work and this is repaid via the grant. The clerk informed the meeting that voting was not correct due process as this is not a single agenda item. The Cllrs felt that it was important that this matter is settled so as not to lose the grant funding. The Council resolved to cover the initial cost of restoration to secure the grant in the time frame offered.

**Proposed Cllr Walker / Seconded Cllr Smith**

**Voted majority in favour**

**Cllr Ellis abstained.**

### **2025:07-12 To Notify the Clerk of matters for inclusion on the agenda for the next meeting**

None

Meeting closed at 20.06hrs

#### **Date of Next Meeting:**

Wednesday 6<sup>th</sup> August 2025 **(At Staithes Memorial Hall)**

Moved By

Seconded by:

Resolved that the minutes of the Parish Council meeting held on 03.07.2025 having been circulated be taken as read and approved by the Council.

Chairman to sign: